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| --- | --- | --- | --- |
| **Name:**  (Person/Organization) |  | **Charitable**  **Organization #**  (If applicable) |  |
| **Project Title:** |  | | |
| **Region:** | **□ Inuvialuit □ Gwich’in □ Dehcho □ Tłįchǫ**  **□ South Slave □ Sahtu □ Akaitcho** | | |
| **Mailing Address:** |  | | |
| **Primary Contact:**  (Name, Title, Ph. & Email) |  | | |
| **Secondary Contact:**  (Name, Title, Ph. & Email) |  | | |
| **Project Title:** |  | | |
| **Brief Summary:**  (1 or 2 sentences) |  | | |
| **Start & End Dates:** |  | | |
| **Amount Requested:** |  | | |

**Apply for support and funding to help your community or organization get out on the land.**

**Application Deadline: Thursday, December 9th, 2016**

For more information please contact your Community Advisor (listed below) or visit the Fund website: [**www.nwtontheland.ca**](http://www.nwtontheland.ca)**.**

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| --- | --- | --- | --- |
| **IMPORTANT: Completed applications should be submitted to the Community Advisor for your region, as listed below.** | | | |
| **Meghan Etter - Inuvialuit Region**  PH: (867) 777-7085  FAX: (867) 777-4023  Email: [metter@inuviauit.com](mailto:metter@inuviauit.com) | **Susan Ross - Gwichin Region**  PH: (867) 777-7915  FAX: (867) 777-7946 or 7919  Email: [sross@gwichin.nt.ca](mailto:sross@gwichin.nt.ca) | **Kyle Napier - South Slave Region**  PH: (867) 621-1025  FAX: (867) 872-2404  Email: [kyle.w.napier@gmail.com](mailto:kyle.w.napier@gmail.com) or communications.nwtmn@northwestel.net | **Misty Ireland - Dehcho Region**  PH: (867) 874-3232  Fax: (867) 874-2486  Email: [misty\_ireland@hotmail.com](mailto:misty_ireland@hotmail.com) |
| **John B. Zoe - Tłįchǫ Region**  PH: (867) 445-2475  FAX: (867) 392-6389  Email: [johnbzoe@tlicho.com](mailto:johnbzoe@tlicho.com) | **Vacant - Akaitcho Region**  Sarah True  Collaborative Administrator  PH: (867) 767-9234 Ext. 53139  Email: [support@nwtontheland.ca](mailto:support@nwtontheland.ca) | **Vacant - Sahtu Region**  Sarah True  Collaborative Administrator  PH: (867) 767-9234 Ext. 53139  Email: [support@nwtontheland.ca](mailto:support@nwtontheland.ca) |  |

**PROJECT NARRATIVE**

*(Insert answers directly below each question – Max. 3 Pages)*

The NWT On The Land Collaborative Fund would like to hear about your project to help us understand how it will: directly support going out on the land; form or strengthen partnerships; build capacity within your community, region, and/or organization; and promote cultural revitalization. As part of the application process please answer the following questions:

1. **Tell us about your community or organization.** (1-2 paragraphs)
2. **Tell us about your project and what you are trying to achieve.** (1-2 paragraphs)
3. **Is this a new or existing project? If it is an existing project, provide some detail about what you have done previously.**
4. **Who is or will be involved in the project?**
   1. **Please describe the participants (e.g. youth, elders, women, men, families, etc.).**
   2. **How did or will you choose participants?**
   3. **Are there others supporting this project? In what ways will they help out?**
5. **How will your community or organization know if this project is going well?**
6. **After this project is done, what would your community or organization like to do next? Describe how you will make that happen.**
7. **How could this project affect future generations?**
8. **How do you plan to share the benefits of this project with others beyond your community or organization?**
9. **Is there anything else you want us to know?**

**BUDGET**

Using the template below or another format that you prefer please provide a budget, including other funding sources and in-kind supports you have currently or have applied for. Please provide as much detail as you can in the Description of Expenses column so the Collaborative Partners fully understand what you need to run a successful project.

|  |  |  |  |
| --- | --- | --- | --- |
| **Description of Expenses** | **Amount Requested** | **Other Sources** | **Total Cost** |
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|  |  |  |  |
| **Total Project Costs** |  |  |  |

**Other Sources of Funding**

|  |  |
| --- | --- |
| **Describe** | **Amount** |
|  |  |
|  |  |
|  |  |
|  |  |
| **Total** |  |

**Internal Funding or In-Kind Contributions**

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| --- | --- |
| **Describe** |  |
|  |  |
|  |  |
|  |  |
|  |  |
| **Total** |  |

**Additional Items/Training/Resources**

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| --- | --- | --- |
| To be successful, your project may require certain items (e.g. equipment, tools, infrastructure), training (e.g. wilderness first aid, canoeing safety), or resources (e.g. safety plans, waivers, etc.). Please list these things below. If your application is successful your Community Advisor or the Collaborative Administrator will work with you to fulfill these needs. | | |
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**ADDITIONAL QUESTIONS**

Help us learn and improve! Please tell us:

* How did you hear about the Collaborative/this opportunity?
* What are your preferred timelines for funding?
* Was this application easy to use? What could we do to improve the application process?
* Do you have suggestions about the reporting process?
* Did you talk to a Community Advisor or anyone else from the Collaborative before submitting your application?

**INFORMATION ON FINAL REPORTING**

*(This is for successful applicants only)*

The Community Advisors and Funding Partners for the NWT On The Land Collaborative Fund are always interested in hearing from you and learning from the projects we support! We want to make it easy for you to access funding, resources, and advice, and we want to ensure that we are constantly improving ourselves. We also want to foster relationships and collaboration between regions, organizations, communities, and projects so that everyone can learn from each other’s experiences.

If your application is successful, we will work with you throughout the year to provide support and encouragement. When the project is over, we’ll ask you to share with us:

* At least 5 photos of your project – you can send video too if you like!
* A brief description of how the money and resources we provided were used.
* The story of your project, including what went well and what was challenging.

We will work with you to get this reporting done and answer any questions along the way.